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Employee Handbook and Personnel Policies Manual 2014 Federal Employees Handbook Employee Handbook The Employee Handbook Pointers on Preparing an Employee Handbook The Employee Handbook Kit The Employer's Handbook 2014-15 Producing an Employee Handbook Complete Employee Handbook How to Prepare and Write Your Employee Handbook How to Develop an Employee Handbook Producing an Employee Handbook Develop Your Own Employee Handbook Employee Handbook Drafting an Employee Handbook Employee Handbook Guide for Employee Handbook Policies The Employee Handbook Preparing an Employee Handbook Social Security Handbook 2014 Preparing an Employee Handbook Guide for Employee Handbook Policies Creating Your Employee Handbook Create Your Employee Handbook Fast and Professionally Employee Handbook Design Your Own Effective Employee Handbook Employee Handbook Create Your Own Employee Handbook Writing a Human Resources Manual How to Develop an Employee Handbook Producing an Employee Handbook AAHA Guide to Creating an Employee Handbook Employee's Handbook Human Resources Policies and Procedures Manual The Small-Business Guide to Creating Your Employee Handbook Create Your Own Employee Handbook Employee Handbook Create Your Own Employee Handbook Your Employee Handbook Retailers Version Creating a Staff Handbook

Employee Handbook and Personnel Policies Manual 2008 the employer's handbook has established itself as a source of reliable unambiguous guidance for all small to medium sized employers clearly identifying the legal essentials and best practice guidelines for effective people management the book is a comprehensive source of hands on advice on the increasingly complex legal framework now governing UK employment law including guidelines on age discrimination legislation and the latest employment tribunal procedures coverage includes recruitment contracts benefits performance management maternity and paternity rights personnel records and data protection terminating employment and ensuring the health safety and welfare of employees and pension obligations it also provides access to a unique set of downloadable templates forms and policy documents for dealing with key employment issues

2014 Federal Employees Handbook 2012 this concise yet comprehensive reference helps employers responsibly and effectively deal with the basic personnel issues they face each day it guides employers in the development of a cohesive personnel program that is tailored to meet their companies unique needs and goals the author explicates potentially confusing matters such as employment at will equal opportunity sexual harassment the disabled and immigrant and legal alien workers in lay terms and points out the dangers of oversight stressing the importance of consistency and documentation he addresses the full range of personnel issues an invaluable resource for any business that doesn't have a personnel expert on staff cd contains sample employee handbooks federal regulations and laws forms for complying with government programs and worksheets for assessing personnel needs and goals

Employee Handbook 1957 one of a company's most important communication tools is the employee handbook but creating or revising one can be an overwhelming job it must be legally sound up to date clearly written and comprehensive this ready to use guidebook now in its second edition practically writes the handbook by itself human resources professionals will appreciate its checklists that guide them every step of the way and make sure all bases are covered step by step instructions that make information easy to understand and help avoid mistakes more than 400 sample policy statements all in use by actual companies and ready to go as is or to revise as needed plain English explanations of federal and state regulations with practical suggestions for implementation

The Employee Handbook 1990 drafting an employee handbook is a user friendly and practical guide to creating an employee handbook that will help prevent and defend against workplace disputes most businesses adopt a reactive approach to addressing employment policies only worrying about them after an issue arises or someone complains however a well written handbook can be a forceful shield against potential grievances and costly litigation moreover it can improve employee morale increase productivity and forestall complaints drafting an employee handbook is a must have for human resources professionals in house legal counsel compliance officers supervisors or any employer who wants to learn how to create better business practices minimize workplace disruption and improve employer employee relations written by an experienced labor and employment attorney this easy to follow guide explains the advantages of having an employee handbook and the risks of not having one you will learn how to draft new policies update existing ones and watch for legal compliance complete with sample policies and forms this book will instruct you on how to create and enforce an employee handbook that fits your needs

Pointers on Preparing an Employee Handbook 1977 this handbook provides information on how social security programs are administered who is and isn't covered under the insurance programs how claims are processed what benefits are included and how to obtain more information about social security policy

The Employee Handbook Kit 1998-01-01 this title contains a book and cd rom if you have employees you need employment policies in writing distributed to

every employee the u s supreme court has ruled that businesses can protect themselves against damages and liability against employee lawsuits by providing clear written policies covering the rights and responsibilities of their employees our employee handbook template is the ideal solution to produce your own handbook in less than an hour the companion cd rom in ms word contains the template which you can easily edit for our own purposes just fill in the blank the book discusses various options you may have in developing the policies our employee handbook has been edited and approved by lawyers specialising in employment law developing your own handbook now couldn t be easier or less expensive

The Employer's Handbook 2014-15 2014-05-03 present company policies practices and procedures in an employee handbook

Producing an Employee Handbook 1989-01-01 includes instructions explanations of federal and state regulations and sample policy statements for writing employee handbooks

Complete Employee Handbook 2007-08-20 human resources procedures for employee management can help you easily create the human resources hr policies and procedures manual you need to ensure the fair treatment of employees as required by federal law thoroughly researched and reviewed by experts in the field this important organizational resource provides more than 800 pages of content based on best practices and it addresses important issues such as cobra hipaa ada fmla and other major federal employment regulations this quality hardback edition also covers important employer employee topics such as job descriptions hiring and termination compensation and benefits training and development as well as general hr administration it also includes a sample employee handbook and an hr managers manual designed for busy professionals such as hr executives office managers and business owners human resources procedures for employee management is an important tool in managing the most important resource in your business your employees this new edition also includes updated and complete job descriptions for every job referenced in the text given the broad range of topics that fall under the hr rubric creating a system of policies and procedures can be a daunting task fortunately with human resources policies and procedures manual there is no need to start from scratch it s already been done for you

How to Prepare and Write Your Employee Handbook 1984 what all great companies have in common is a well defined set of rules recorded in an easily accessible employee handbook the small business guide to creating your employee handbook provides you with all the information you need to create an understandable set of rules and regulations for your employees to follow new and current employees will appreciate the information you set out in your employee handbook it not only provides your employees with company policies but also provides protection against unfair treatment discrimination and legal claims your handbook will be a valuable communication tool for both your business and your employees this step by step guide will help you define professional conduct establish health and safety requirements describe group and other benefits and construct social media policies it also provides information on how to make a nondisclosure agreement so employees cannot give information about your company to your competitors while they are employed by you or after they leave the download kit included with this book contains easy to use forms to help you as you prepare your small business s very own employee handbook

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Develop Your Own Employee Handbook 1996-12 the staff handbook is the first place in which employees will look for information on the practices and procedures of their workplace but how do you create a staff handbook and how do you make sure that the staff handbook is the definitive source of information that it should be this guide shows how to introduce your handbook

including consulting and involving the staff it is intended for and advice on how to distribute it it covers examples from staff handbooks how staff handbooks are used and the benefits to both staff and employers the legal aspects and communication issues what the staff handbook contains and how to produce maintain and revise a staff handbook

Employee Handbook 1997-01

Drafting an Employee Handbook 2011

Employee Handbook 1997

Guide for Employee Handbook Policies 2012-01-01

The Employee Handbook 1991

Preparing an Employee Handbook 1972

Social Security Handbook 2014 2014-05-19

Preparing an Employee Handbook 1947

Guide for Employee Handbook Policies 2005

Creating Your Employee Handbook 1999-12-09

Create Your Employee Handbook Fast and Professionally 1984

Employee Handbook 2004-01-01

Design Your Own Effective Employee Handbook 2007

Employee Handbook 1949

Create Your Own Employee Handbook 2003

Writing a Human Resources Manual 1989

How to Develop an Employee Handbook 1991

Producing an Employee Handbook 1968

AAHA Guide to Creating an Employee Handbook 1999

Employee's Handbook 1975

Human Resources Policies and Procedures Manual 2014-01-01

The Small-Business Guide to Creating Your Employee Handbook 2018-10-01

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